WELLESLEY BOARD OF PUBLIC WORKS RECORDS
MARCH 31, 2014

The Wellesley Board of Public Works held a duly posted open meeting in Room 216 in the Wellesley High School, 50 Rice Street, Wellesley, MA convening at 7:00 p.m.

PRESENT

Those present included Chairman Paul L. Criswell and Commissioner Owen H. Dugan; Director Michael P. Pakstis; Assistant Director David A. Cohen; Town Engineer David J. Hickey; and Senior Management Analyst Jeffrey Azano-Brown.

CITIZEN SPEAK

The Chairman presented those in attendance with the opportunity to speak on matters of interest with respect to the Department of Public Works. No one chose to speak.

DIRECTOR'S ITEMS

Statement of Fact: Contract #14C-420-1500 – Hot Mix Asphalt, In-Place. Upon motion duly made by Mr. Dugan and seconded by Mr. Criswell, it was unanimously,

VOTED: That Contract #14C-420-1500 for Hot Mix Asphalt, In-Place be awarded to the lowest bidder, D&R General Contracting, Inc., Melrose, MA, in accordance with our specifications and their bid prices as follows:

Item I: Furnish, deliver, spread and compact to grade. $71.95/ton Hot Mix Asphalt, Class I Type I Top or Binder.

Item II: Furnish, deliver, spread and compact to grade. $80.00/ton Hot Mix Asphalt, Class I type I Top or Binder. (Night hours)

FY 2015 Tax Impact Operating Budget. Following a discussion related to the recent settlement of the Supervisory Unit Contract, the Director and Assistant Director reviewed the influence the negotiations would have on the operating budget.

Upon motion duly made by Mr. Criswell and seconded by Mr. Dugan, it was unanimously,

VOTED: To approve the revised FY 2015 Tax Impact Operating Budget as presented and dated March 31, 2014, 3:34 p.m. (Copy attached.)

Annual Town Meeting Preparation. The Board and Staff discussed items that may come up at the Annual Town Meeting session that evening.

FY 2015 Operating Budget Gap List. Following a review of the revised listing and upon motion duly made by Mr. Dugan and seconded by Mr. Criswell, it was unanimously,

> **VOTED:** To approve the revised FY 2015 Tax Impact Operating Budget Gap List dated 3/27/2014.

FY2015 Tax Impact Operating and Capital Budgets. Staff conducted with Chairman Criswell and Commissioner Dugan a review of the upcoming budget presentation to be made before Annual Town Meeting.

Next BPW Meeting. The next Board meeting was scheduled for Monday, April 7, at 7:00 p.m.

ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Paul Criswell
Chairman

FY2015 TAX IMPACT PROGRAMS SUMMARY

WELLESLEY DEPARTMENT OF PUBLIC WORKS

	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 ACTUAL	FY2014 PLAN	FY2015 REQUEST	--VARIANCE-- FY2015 - FY2014($)	FY2015 - FY2014(%)
DPW Tax Impact Operating Budget							
Personal Services	3,691,774	3,731,176	3,786,100	3,957,138	3,970,423	13,285	0.3%
Expenses	2,000,733	2,124,820	2,078,332	2,101,722	2,202,354	100,632	4.8%
Winter Maintenance	1,091,633	348,703	798,703	348,703	348,703	0	0.0%
Tax Impact Subtotal	**6,784,140**	**6,204,699**	**6,663,135**	**6,407,563**	**6,521,480**	**113,917**	**1.8%**
RDF Initiatives - PS	37,012	35,428	35,100	57,378	57,378	0	0.0%
RDF Initiatives - EXP	36,059	42,557	38,110	74,655	74,655	0	0.0%
DPW Operating Budget Request	**6,857,212**	**6,282,684**	**6,736,346**	**6,539,596**	**6,653,513**	**113,917**	**1.7%**
Engineering							
Personal Services	478,238	463,196	444,580	488,361	491,672	3,311	0.7%
Expenses	74,141	68,279	79,729	66,937	69,489	2,552	3.8%
	552,380	**531,475**	**524,309**	**555,298**	**561,161**	**5,863**	**1.1%**
Highway							
Personal Services	943,357	968,573	991,466	1,020,032	1,024,210	4,178	0.4%
Expenses	428,079	451,684	449,725	455,762	505,950	50,188	11.0%
	1,371,437	**1,420,257**	**1,441,190**	**1,475,794**	**1,530,160**	**54,366**	**3.7%**
Park & Tree							
Personal Services	986,052	1,025,090	1,050,031	1,072,505	1,076,978	4,473	0.4%
Expenses	258,366	272,024	302,594	287,770	295,370	7,600	2.6%
	1,244,418	**1,297,115**	**1,352,624**	**1,360,275**	**1,372,348**	**12,073**	**0.9%**
RDF (Not Including RDF Business Initiatives)							
Personal Services	833,691	833,710	852,834	893,917	899,367	5,450	0.6%
Expenses	1,123,858	1,219,120	1,125,454	1,183,526	1,215,276	31,750	2.7%
	1,957,549	**2,052,830**	**1,978,288**	**2,077,443**	**2,114,643**	**37,200**	**1.8%**
Management							
Personal Services	323,336	311,600	316,247	348,761	343,076	-5,685	-1.6%
Expenses	48,314	45,739	52,856	39,753	48,295	8,542	21.5%
	371,650	**357,338**	**369,103**	**388,514**	**391,371**	**2,857**	**0.7%**
Fleet Maintenance							
Personal Services	127,100	129,007	130,942	133,561	135,120	1,559	1.2%
Expenses	56,462	56,462	56,462	56,462	56,462	0	0.0%
	183,562	**185,469**	**187,404**	**190,023**	**191,582**	**1,559**	**0.8%**
Winter Maintenance							
Winter Maintenance	1,091,633	348,703	798,703	348,703	348,703	0	0.0%
	1,091,633	**348,703**	**798,703**	**348,703**	**348,703**	**0**	**0.0%**
Baler Replacement Fund							
Expenses	11,512	11,512	11,512	11,512	11,512	0	0.0%
	11,512	**11,512**	**11,512**	**11,512**	**11,512**	**0**	**0.0%**

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DISCUSSION ITEMS
WELLESLEY BOARD OF PUBLIC WORKS MEETING
MARCH 31, 2014
7:00 PM

1. ADMINISTRATION

STATEMENT OF FACT – CONTRACT #14C-420-1500 – HOT MIX ASPHALT, IN-PLACE. Director to review bid recommendation. **BOARD VOTE AND SECRETARY SIGNATURE REQUIRED.**

FY 2015 TAX IMPACT OPERATING BUDGET. Director to review revised FY2015 Tax Impact Operating Budget. **BOARD VOTE REQUIRED.**

FY 2015 OPERATING BUDGET GAP LIST. Director to review revised budget gap list. **BOARD VOTED REQUIRED.**

2014 ANNUAL TOWN MEETING. Annual Town Meeting Preparation. **BOARD FEEDBACK REQUESTED.**