

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**  
**October 20, 2015**

The Wellesley Board of Public Works held a duly posted open meeting in the Boardroom of the Operations Building, 20 Municipal Way, convening at 5:30 p.m.

**PRESENT**

Those present included Chairman David A.T. Donohue and Commissioners Paul L. Criswell and Owen H. Dugan; Director Michael P. Pakstis; Assistant Director David A. Cohen; Water & Sewer Superintendent William J. Shaughnessy, Executive Secretary Debra Surner; Advisory Committee Liaison Scott Tarbox, and representatives from the Town Government Study Committee included Katherine L. Babson, Jr., Chair and Thomas Ulfelder.

**APPROVAL OF MINUTES**

Upon motion duly made by Mr. Dugan and seconded by Mr. Criswell, it was unanimously,

**VOTED:** To approve the Open Session minutes of the meetings of September 14, 2015, as presented.

**CITIZEN SPEAK**

The Chairman presented those in attendance with the opportunity to speak on matters of interest with respect to the Department of Public Works. No one chose to speak.

**ADMINISTRATION**

**Town Government Study Committee.** The Director referred to the upcoming Special Town Meeting and, more specifically, to a recently revised version of the draft motion related to Warrant Article 7 on BPW Study Committee which reflects comments made at a recent meeting of the Wellesley Municipal Light Board, a copy of which was provided to the Board for review and comment.

Ms. Babson began by thanking the Board for making the time to discuss the proposed motion under Warrant Article 7 on BPW Study Committee.

Following a review and discussion of the proposed motion, the Board and Staff worked together with Ms. Babson and Mr. Ulfelder to further revise the proposed wording of the motion.

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It was noted that the TGSC would be supportive of the creation of a BPW Study Committee only if the Special Act under Warrant Article 3 – for a Selectmen – Town Manager Form of Government is approved.

Chairman Donohue conveyed to Ms. Babson that he was delighted she requested to attend the meeting and thanked both Ms. Babson and Mr. Ulfelder for their feedback and presence, after which they departed the meeting.

**Advisory Committee Liaison.** The Board welcomed Scott Tarbox to the meeting in his newly appointed capacity as the Advisory Committee's liaison to the Board of Public Works. Mr. Tarbox notified the Board and Staff that the Advisory Committee is anticipating there will be motions to Article 3 from various boards. While there has not yet been a unanimous vote, the majority are in favor of the concept.

Mr. Dugan noted that he had attended the Moderator's Meeting earlier today and learned that everyone should be prepared for a lengthy Special Town Meeting which is anticipated to run as many as six nights.

**Next BPW Meeting.** Following a brief discussion it was decided that the next meeting would be scheduled for Monday, November 2, at 6:00 p.m. at the Wellesley Middle School.

**Accident Summaries.** Mr. Pakstis referred to the summary of personal injuries which included a couple of new incidents, considered to be minor, and vehicle incidents, to date. Reference was also made to the Safety Spotlight for the month of October with a focus on "Strategies for Total Health".

**Playing Fields Task Force.** The Director explained that based on information provided by Town Counsel, it is being requested that each town board vote separately as to whether or not they approve of the request made by Wellesley's field hockey team, Wellesley Scoops, to participate as a member on the Playing Fields Task Force.

Upon motion duly made by Mr. Criswell and seconded by Mr. Dugan, it was unanimously,

**VOTED:** That the Board of Public Works is supportive of the request made by the Town's field hockey team, Wellesley Scoops, to become a member of the Playing Field Task Force.

**FY17 Tax Impact Capital Budget.** The Director reviewed with the Board Version 2.0 of the proposed funding request. Mr. Pakstis explained that Version 2.0 of the Capital Budget, while similar to Version 1, this revised version includes more detail, as well as some other changes made due to recommendations from Executive Director Larsen and Chief Financial Officer Sheryl Strother.

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Version 2.0 summarizes the anticipated capital needs of the Department of Public Works for the next five years. The total FY17 cash capital request is \$2,445,000 which is \$37,000 lower than the FY17 in last year's capital budget. The amount proposed to be funded through borrowing and an anticipated use of Chapter 90 funds is \$150,000 lower than the amount for FY17 that was projected last year.

Following a detailed review of specific line items including: Cliff Road Rehabilitation Design; DPW Fuel Depot Rehabilitation; Park/Highway Contained Washbay; RDF Truck Scale; High School/Hunnewell Field; Tennis and Basketball Court Improvements; Hunnewell Field Master Plan; and Playground Reconstruction and Equipment Procurement, the Director conveyed to the Board that this budget continues to evolve and it is anticipated there will be additional changes. Version 3.0 is expected to reflect the final revisions and will be provided to the Board for review and approval at the BPW meeting on November 2.

### PARK & HIGHWAY DIVISION

**Salt shed/contaminated soil.** The Director provided an update on the status of the recent excavation activities which revealed a pesticide or herbicide in the ground. Members of the DPW staff are working to assess contaminated material disposal options. It is anticipated that the cost of the cleanup for removal and disposal of the contaminated soil will cost between \$50,000 and \$100,000.

The Director notified the Board that he has already alerted Advisory Committee Chairman Frisardi of the need to request the use of a Reserve Fund Transfer to cover the cost associated with the cleanup of the site in the yard. Mr. Frisardi has since requested that both the Director and Assistant Director attend the Advisory Committee's meeting on October 21<sup>st</sup> to discuss the request. Commissioner Dugan said he, too, would plan to attend that Advisory Committee Meeting.

### WATER & SEWER DIVISION

**Monthly Performance Report.** Mr. Pakstis referred to the report prepared by Water & Sewer Superintendent Shaughnessy that highlights the Water & Sewer Division's activities during September 2015 including water demand and water supply for the month as well as the daily water pumping record, the iron and manganese chemical analyses, and a graph of water supply trending as well as a graph of the temperature and rainfall.

**Water & Sewer Enterprise Funds Financial Statements.** The Director referred to the Financial Statement for the months of July and August 2015. It was noted that the existing cash supply continues to be ample and the demand for water in September was very high. There was a brief update provided on the status of capital projects.

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Mr. Tarbox commented that the detail in the report was very good. However, he did note some key variances. Water & Sewer Superintendent Shaughnessy responded by explaining that those variables in the numbers fluctuate from season to season.

**ADJOURNMENT**

The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Owen H. Dugan  
Secretary