

WELLESLEY BOARD OF PUBLIC WORKS RECORDS
July 12, 2016

The Wellesley Board of Public Works held a duly posted open meeting in the Boardroom of the Operations Building, 20 Municipal Way, convening at 5:30 p.m.

PRESENT

Those present included Owen H. Dugan and David A.T. Donohue; Director Michael P. Pakstis; Assistant Director David A. Cohen; and Executive Secretary Debra Sumner.

APPROVAL OF MINUTES

Upon motion duly made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously,

VOTED: To approve the Open Session minutes of the meeting of June 14, 2016, as presented.

CITIZEN SPEAK

The Vice Chairman provided those in attendance with the opportunity to speak regarding matters pertaining to the Department of Public Works. No one chose to speak.

ADMINISTRATION

Next Meeting. It was reconfirmed that the next meeting of the Board of Public Works would be held on Tuesday, September 13, 2016.

Accident Summaries. The Director referred to the Safety Spotlight for the month of July with a focus on "Preventing Falls from Equipment."

Benchmarking Project. The Director summarized for the Board recent activities and plans underway working together with representatives from the towns of Natick and Needham to accomplish this project and bring it to a conclusion. The Director notified the Board that former Assistant Director Judith Curby, as well as former RDF Superintendent Gordon Martin have agreed to take some time away from their retirement status to assist with this project that will ultimately provide unified measurements for comparison purposes.

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Mr. Donohue notified Mr. Pakstis that Wellesley resident William Lapoint who teaches at Babson College would be in contact with Mr. Pakstis at Commissioner Donohue's request to discuss the project and offer his services toward this effort, if that would be helpful.

Unified Plan Steering Committee. The Director referred to a request from Planning Director Michael Zehner requesting that each Town board and committee appoint one representative to the Unified Plan for the Town of Wellesley Steering Committee by August 1, 2016. Following a brief discussion, it was agreed that the Commissioners would check with Mr. Criswell regarding his possibly serving in this capacity, as well as perhaps having two representatives sharing the responsibility. Mr. Dugan did offer to serve for a limited amount of time but did emphasize that he anticipates this process being in the works for a number of years to come, perhaps beyond the amount of time he expects to continue serving in a formal capacity on the Board of Public Works.

Once decided, the Director will notify Michael Zehner and Meghan Jop of the appointment(s).

ENGINEERING DIVISION

Fuller Brook Park Preservation Project: Contract #14C-410-1497 – Change Order #17 for Cottage Street Drainage. The Director explained to the Board that in response to recent video inspections where the DPW learned that a significant portion of the drain pipe in Cottage Street was in poor condition, proposals were solicited. It was the recommendation of the Town Engineer and DPW staff to select the contractor currently working in Fuller Brook and will already be performing excavation work. Utility installation and traffic disruption along Cottage Street would result in a more efficient price as well as limit the impact on the neighborhood.

Upon motion duly made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously,

VOTED: That the Board approve Change Order #17 to the existing Fuller Brook Park Preservation Project Contract #14C-410-1497 with R. Bates and Sons of Sterling, MA to install approximately 400 feet of drain pipe and structures as shown on the Plan for \$81,950, to be funded from the Stormwater Capital budget.

PARK & HIGHWAY DIVISION

Statement of Fact: Surface Treatments of Hot-Mix Asphalt Roadways – Contract #17C-420-1566. Upon review of the bid recommendation prepared by Assistant Town Engineer Douglas Stewart and upon motion made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously,

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VOTED: That Contract #17C-420-1566 for Surface Treatments of Hot-Mix Asphalt Roadways be awarded to lowest bidder, All States Asphalt, Inc., P.O. Box 91, Sunderland, MA 01375, in accordance with our specifications and their bid prices as follows:

Item 1 Furnish, deliver, prepare site and install
Single Stone Seal on Hot-Mix Asphalt
as directed at various job sites in
Wellesley. \$ 2.35/SY

Item 2 Furnish, deliver, prepare site and install
Double Stone Seal on Hot-Mix Asphalt. \$ 4.10/SY

Item 3 Furnish, deliver, prepare site and install
10% Asphalt Rubber Surface Treatment
on Hot-Mix Asphalt as directed at various
job sites in Wellesley. \$ 3.45/SY

Item 4 Furnish, deliver, prepare site and install
20% Asphalt Rubber Surface Treatment
on Hot-Mix Asphalt as directed at various
job sites in Wellesley. \$ 4.55/SY

RECYCLING & DISPOSAL FACILITY

License Plate Recognition System. In reply to the Board's inquiry related to when the new system would be operational, the Director conveyed that the timing is now planned for early October.

Statement of Fact: Remove and Replace Truck Scale at the Recycling & Disposal Facility- Contract #16C-440-1561. Following the Director's recommendation and upon motion duly made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously,

VOTED: That the award for "Contract No. 16C-440-1561, "Remove and Replace Truck Scale at the Recycling & Disposal Facility" be made to Alpha Scale Company, 980A Quaker Highway, Uxbridge, MA 01569, all in accordance with our specifications and their bid, as the lowest responsible and eligible bidder.

WATER & SEWER DIVISION

Water & Sewer Enterprise Funds Financial Statements. The Director referred to the Financial Statement for the month of May 2016. It was noted by the Board that some capital expenditures had been made.

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Monthly Performance Report. The Director referred to the report prepared by Water & Sewer Superintendent Shaughnessy for the month of June 2016 which highlighted the Water & Sewer Division's activities, including the Daily Water Pumping Record, the iron and manganese Chemical Analyses, the graph of water supply trending, the graph of the temperature, and the Summary Report.

ADJOURNMENT

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David A.T. Donohue". The signature is written in a cursive style with a long horizontal flourish at the end.

David A.T. Donohue
Secretary