

MINUTES of meeting, June 10, 2015

Board Room, Department of Public Works (DPW), 20 Municipal Way

Present: Diane Campbell, chair; David Wright, vice chair; members Paul Criswell, Heidi Kost-Gross and Kurt Somerville; project manager Peter Jackson; Town staff Dave Hickey, Mike Pakstis, and Brandon Schmitt.

The chair called the meeting to order at 8:05 a.m.

Minutes: Draft minutes of the meeting of May 20, 2015 had been distributed previously. Heidi made one correction, then MOVED to approve the minutes as amended. SECONDED Kurt, PASSED unanimously.

Consultation with Hunnewell School: Diane reported that she had met on June 9 with the principal of Hunnewell School to offer assurances about the timing and scope of restoration work near the school.

Construction report: Peter Jackson said that work was complete on the path in section 1 and the asphalt connector to Phillips Park, where a staging area will soon be cleaned up and restored. Management of invasive species and planting are proceeding in the area. Drainage work at Abbott Road and Forest Street crossings will begin after the end of the school year. Peter will meet soon with the contractor to discuss completion of work in section 1 and procedures for pond dredging in section 2. The committee praised the novel use of a paving machine to install the path surface, complete with a grade for drainage.

Storm video: After viewing a video taken by Kurt on May 31, showing water from a heavy rain flowing through the rebuilt culvert and relocated stream channel at Forest St., the committee expressed satisfaction that the hard bank stabilization, rock vanes, and other structures were working as planned. Peter confirmed Kurt's observation that water was collecting at Walkway 3 near Paine St., instead of flowing under it as expected, and said he will look into adjusting the grade at that point.

Expediting project work: Peter noted the need to speed up work to keep the project on schedule. He said the contractor is bringing in additional crews to work on roadway drainage and pond dredging.

Section 319 grant accounting: Diane said she had met with the chair of the Community Preservation Committee (CPC) and they had agreed that any Section 319 reimbursement should come to the project budget and ultimately offset the CPC funding for the project.

Expansion of invasives removal: Peter identified the areas near Paine St. and 43 Rice Street as locations for increased work to remove invasive plant species. He will try to make sure the contractor has the expertise and motivation to do this work aggressively.

CPC briefing: Diane said she will report to CPC on the project's progress at its meeting June 16.

Section 319 billing: Dave Hickey reported that the project has submitted its first invoice to the granting authority, in the amount of \$182,000, and the payer has requested more information. The contractor is expediting billing so that a second invoice can be ready by the end of the fiscal year on June 30.

Next meeting: Wednesday, July 15, 2015, at 8:00 a.m. in the DPW Board Room.

The meeting was adjourned at 8:55 a.m.

Respectfully submitted,
David Wright, Vice Chair