



## Norfolk County Agricultural High School Project

**Meeting:** Building Committee  
**Date – Time:** **December 9, 2014 – 1:00 PM**  
**Location:** McFarland Hall – Trustees Meeting Room

**Purpose:** Review status of Construction Phase activities including schedule and budget

**Desired**

**Outcomes:** Understanding of construction progress, schedule, budget and current issues; VOTE project invoices

**Agenda:**

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 11/06/14 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: <ul style="list-style-type: none"> <li>- Review Open Business items from prior meetings</li> <li>- Phase 2 and Project Closeout update</li> <li>- Update regarding Phase 1 Windows</li> <li>- Update regarding Warranty items</li> </ul>	CPM	20 min.
Architect's Report	For Information and Discussion: <ul style="list-style-type: none"> <li>- Construction Administration and Closeout Update</li> </ul>	T2	20 min.
Financial Report	For Information and Discussion: <ul style="list-style-type: none"> <li>- Present / approve Vendor Invoices for November 2014</li> <li>- Review Project Budget items</li> <li>- Review and VOTE Change Order #12</li> </ul>	CPM	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	VOTE	Rick	As req'd

Next Meeting: **TUESDAY, January 13, 2015 at 1PM**