



## Norfolk County Agricultural High School Project

**Meeting:** Building Committee  
**Date – Time:** **May 13, 2014 – 1:00 PM**  
**Location:** Compass Construction Trailer

**Purpose:** Review status of Construction Phase activities including schedule and budget

**Desired**

**Outcomes:** Understanding of construction progress, schedule, budget and current issues

**Agenda:**

| TOPICS                        | HOW                                                                                                                                                                                                                                                                                                                             | WHO  | TIME     |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------|
| Call to Order/Roll Call       |                                                                                                                                                                                                                                                                                                                                 | Rick | As req'd |
| Acceptance of Meeting Minutes | VOTE:<br>Minutes of 4/8/14 Meeting                                                                                                                                                                                                                                                                                              | ALL  | As req'd |
| Chairman's Report             | For Information                                                                                                                                                                                                                                                                                                                 | Rick | As req'd |
| OPM's Report :                | For Information and Discussion:<br><ul style="list-style-type: none"> <li>- Review Open Business items from prior meetings</li> <li>- Update on Western Surety's and Brait Builders' efforts</li> <li>- Phase 2 Construction and Schedule update</li> </ul>                                                                     | CPM  | 20 min.  |
| Architect's Report            | For Information and Discussion:<br><ul style="list-style-type: none"> <li>- Construction Administration Update</li> </ul>                                                                                                                                                                                                       | T2   | 20 min.  |
| Financial Report              | For Information and Discussion:<br><ul style="list-style-type: none"> <li>- Review Changes to the Work and VOTE Change Order #8</li> <li>- Discuss and vote Extension of Service proposals from T2 and CPM</li> <li>- Present / approve Vendor Invoice Package for April 2014</li> <li>- Review Project Budget items</li> </ul> | CPM  | As req'd |
| New Business                  | For Information and Discussion:<br>As may be presented                                                                                                                                                                                                                                                                          | ALL  | As req'd |
| Other Business                | All other business that the Chairman could not reasonably anticipate                                                                                                                                                                                                                                                            | ALL  | As req'd |
| Adjourn                       | VOTE                                                                                                                                                                                                                                                                                                                            | Rick | As req'd |

Next Meeting: **June 10, 2014 at 1PM**