

**Advisory Committee**  
**September 26, 2015**  
**Arnold Conference Room, Wellesley Free Library**

Tom Frisardi called the meeting of the Wellesley Advisory Committee to order at 9:10am. Those present included Tom Fitzgibbons, Chad Harris, Mike Hluchyj, Mark Kaplan, Michael Mastrianni, Frank Pinto, Alena Poirier, Sara Raveret, Mason Smith, Scott Tarbox, and Kathleen Woodward.

Citizen Speak:

No one wished to speak at this time.

Discussion of the Town Government Study Committee's recommendations, special legislation, and bylaw changes with Town Counsel:

Those present included Katherine Babson and Rose Mary Donahue from the TGSC, Marjorie Freiman from the Board of Selectmen, and Ray Miyares and Eric Reustle from the Town Counsel's Office.

Ray Miyares discussed the proposed Special Act and the proposed bylaw changes. He explained the timing and process of submitting the Special Act to the Legislature. He answered questions on the proposed Planning and Land Management Division and discussed the differences in creating the division with bylaw changes vs. a vote by Town Meeting. There was discussion on the proposed process for the hiring and the removal of department heads by the Town Manager, and on the proposed process for the removal of the Town Manager. One Advisory Member asked if it would make sense to limit the number of times a Town Manager could submit the same name to a board for a department head appointment. Another Advisory Member questioned whether the termination process of the Town Manager has to be in the Special Act or whether it could just be in the Town Bylaws. An Advisory Member asked whether the Town Manager should have to provide "written" notice (not just "notice") to the affected board or committee before any removal of a department head. One Advisory Member asked what the process would be if the Town Manager chose not to put a board's submitted capital project request on the Town-wide Five-Year Capital Budget Program. Ray explained the differences in Open Meeting Law obligations for a Town Manager to conduct an employment search process for a department head and for a board to conduct an employment search process for a department head. The process under a Town Manager is likely to attract more candidates, because the early interview process can be conducted privately.

Liaison Reports:

Advisory Committee members provided reports on the School Committee and Hardy-Hunnwell-Upham.

Approval of Minutes:

Frank Pinto made a motion to approve the minutes of September 9, 2015. The motion was seconded by Michael Mastrianni, and the minutes were approved unanimously by a show of hands. Mason Smith made a motion to approve the minutes from September 16, 2015. The motion was seconded by Michael Mastrianni and the minutes were approved unanimously by a show of hands.

Old/New Business:

Marion Heller, the new Administrative Assistant to the Advisory Committee, was introduced to the committee.

The next Advisory Meeting will be at 7:00pm on Wednesday, September 30th, in the Juliani Room in Town Hall.

Tom Frisardi adjourned the meeting at 12:20pm with no objections.