

Advisory Committee
October 5, 2011
Felix Juliani Meeting Room, Town Hall

Virginia Ferko called the meeting to order at 7:30 p.m. Those present also included, Rebecca Epstein, Ann Marie Gross, Laura Hockett, Catherine Johnson, Philip Licari, David Murphy, Maura Murphy, Richard Page, Deborah Robi, and Richard Woerner, Derek Redgate and Jack Healy. Robert Capozzi and Marjorie Freiman were absent.

Municipal Light Plant – Presentation Discussion RE: Special Town Meeting Article

Thomas Peisch, MLP Chair, Peter Bracken, MLP Line Supervisor, Debra Healy, MLP Business Manager Dick Joyce, MLP Director presented. A hand out regarding the MLP Administrative Building addition was distributed. Mr. Peisch spoke about the second phase of the Municipal Light Plant construction project. The MLP is in the process of constructing an 8200 sq ft administrative office addition to their garage. In March of 2010 MLP received an estimate of just under \$2 million for the project. The bids came in significantly higher and the board decided not to proceed. The new estimate is 2.6 million. MLP will be seeking an appropriation by Town Meeting for the incremental difference between the 1.9 million already appropriated and the bid they accept. This is not a tax impact appropriation. MLP has available funds and believes, based on the recent bids for the DPW building project, that the bids will come in lower than the estimate.

Questions from the Advisory Committee were addressed.

2012 Budget Guidelines – Presentation by Executive Director and Board of Selectmen and Discussion

Hans Larsen, Executive Director, Barbara Searle, Selectmen Chair, Terri Tsagaris, Selectmen Vice Chair, Ellen Gibbs, Selectmen Secretary, and Katherine Babson, Selectmen presented. Mr. Larsen made a presentation and displayed slides concerning the FY13 budget guidelines. Mr. Larsen outlined funding priorities for FY 13, the history of the Town's use of free cash, a proposal to create a Special Purpose Stabilization Fund for Facilities Maintenance, FY13 baseline budget assumptions, the FY13 outlook including projected spending increases, proposed FY13 budget guidelines, and next steps in the process.

Questions from the Advisory Committee were addressed.

Fuller Brook Project: Presentation and Discussion Re: Special Town Meeting

Rosemary Donahue, Chair of the Fuller Brook Park Coordinating Committee (FBPCC), Bob White, Vice-Chair, and members Bill Charlton and Katherine Babson presented. The FBPCC will seek funding from CPC to continue the Fuller Brook Preservation Project. The committee will request funds for Phase 3, final design. Ms. Donohue provided an overview and background information on the project. The park functions as public green space and serves a significant role in the Town's storm water drainage. The original cost estimate for this phase of the project was \$768,000. The FBPCC felt this was high so they did not seek funding from Town Meeting but instead put out an RFP and now know the actual cost of

the final design and permitting phase. Beta engineering was selected with the lowest bid amount of \$473,900. FBPCC is seeking \$665,000 from CPC which includes a contingency of 12.73%. The estimated cost for the next phase of the project is \$5.5 million. CPC could potentially fund \$3.5 million of Phase 4. The Town Wide Financial Plan includes \$ 1.5 million dollars, subject to a debt exclusion.

Questions from the Advisory Committee were addressed.

Schools Sub-Committee Update

Mr. Page briefly stated that the School Department is in the process of responding to a letter from the Audit Committee concerning the review conducted by Powers and Sullivan. There are also plans for a separate review of the structure and workload of the School Department's business office by an outside organization.

Updates re other articles on Warrant for Special Town Meeting

Some new articles that have appeared on the Warrant include Article 3, Article 10 and Article 13.

Calendar Updates

There were no calendar updates

Announcements

There were no announcements.

Upon a motion made by Maura Murphy and seconded by Laura Hockett the Advisory Committee voted 13-0 to adjourn the meeting.

The meeting adjourned at 9:55 p.m.

Documents: Municipal Light Plant Presentation 10-5-2011; PowerPoint slides re: BOS FY13 Budget Guidelines (Hans Larsen, Executive Director); Warrant for STM 2011.