

**CRIMINAL OFFENDER RECORD INFORMATION (CORI)  
AND  
SEXUAL OFFENDER RECORDS INFORMATION (SORI)**

The Department of Public Health regulations and the new statute require that CORI checks be performed on employees and volunteers prior to hire/acceptance.

We have provided the general information regarding CORI and SORI HOWEVER it is imperative that you refer to the websites below for detailed and specific information. To be permitted to operate a Camp you must comply with the law.

**General Guidelines for CORI**

All camp staff and volunteers must have a CORI check completed.

All camp operators must be certified to receive CORI reports from the Criminal History Systems Board.

If you are currently certified you must complete an EXPANDED CORI ACCESS APPLICATION. The necessary forms and instructions can be found on the Criminal History Systems Board website (CHSB).

If you are NOT currently certified to receive CORI from the CHSB you must complete a certification application requesting authority. The necessary forms and instructions can be found on the Criminal History Systems Board website (CHSB).

Upon certification by the CHSB camp operators will receive a certification letter and a form upon which to submit CORI requests. Be advised that if you are seeking a CORI for a prospective staff member, they are NOT required to sign an acknowledgement that a record check is being conducted.

**The necessary forms and instructions can be found on the Criminal History Systems Board website (CHSB).  
[www.state.ma.us/chsb/cori](http://www.state.ma.us/chsb/cori)**

**General Guidelines for SORI**

The operator of a camp must obtain a SORI check for each prospective staff member.

**The necessary forms and instructions can be found on the Sex Offender Registry Board website.  
<http://www.state.ma.us/sorb>**